

Council Policy Name: Waste Collection Service

Responsible Directorate: Engineering and Works Services

Version: Current

## 1. PURPOSE

- 1.1. The purpose of this Policy is to outline the parameters within which the provision of kerbside waste and recycling collection services will operate, in order to ensure an effective, safe and consistent service is provided throughout the District.

## 2. SCOPE

- 2.1. This Policy is applicable to the provision of all kerbside Waste Receptacle collection services in the District, including recycling and organic waste collection, and to the provision of any agreed commercial waste collection services.

## 3. DEFINITIONS

Term	Meaning
Authorised Officer	Manager, Waste and Fleet Services or representative business unit Officer.
District	City of Busselton local government area.
General Waste MGB	An Australian Standards 4123 compliant, polyethylene, dark green or black coloured body, of a maximum 240 litre capacity and capable of containing 70 to a maximum of 90 kilograms of general waste, fitted with wheels, a handle and a red or dark green lid.
MGB	Mobile Garbage Bin.
Organic Waste MGB	An Australian Standards 4123 compliant, polyethylene, dark green or black coloured body, of a maximum 240 litre capacity and capable of containing 70 to a maximum of 90 kilograms of organic waste, fitted with wheels, a handle and a lime green lid.
Policy	This City of Busselton Council policy entitled "Waste Collection Service".
Prescribed Area	Various areas within the district, that are listed in the local government's geographic information system as a layer, and amended accordingly from time to time.
Recycling Waste MGB	An Australian Standards 4123 compliant, polyethylene, nature green, dark green or black coloured body, of a maximum 240 litre capacity and capable of containing 70 to a maximum of 90 kilograms of recycling waste, fitted with wheels, a handle and a yellow Lid.
Waste Receptacle	A MGB or a container which has otherwise been approved by the City for the deposit and collection of collectable waste.

## 4. STRATEGIC CONTEXT

- 4.1. This Policy links to Key Goal Area 3 – Environment of the City's Strategic Community Plan 2017 and specifically Community Objective:
- a. 3:1: Development is managed sustainably and our environment valued.

## 5. POLICY STATEMENT

- 5.1. All premises that are, or are capable of being, occupied or used for residential purposes within the Prescribed Area may be entitled to receive a kerbside general waste, a recycling waste, and an organic waste collection service.
- 5.2. The Authorised Officer determines which service or combination of services is capable of being offered, and may amend the Prescribed Area from time to time.
- 5.3. All premises that are, or are capable of being, occupied or used for residential purposes within the Prescribed Area must buy, and keep in good condition, a General Waste MGB for the use of the premises.
- 5.4. All residential premises within the Prescribed Area will be provided by the City with a Recycling Waste MGB which will remain the property of the City. Premises are required to pay for the use of additional Waste Receptacles supplied for kerbside recycling services.
- 5.5. Premises utilised for commercial purposes within the Prescribed Area may request to receive a kerbside, general waste, recycling waste, and an organic waste collection service by submitting a completed Commercial Waste Collection Application Form to the Authorised Officer. The premises are obliged to buy and maintain their own Waste Receptacle.
- 5.6. The Authorised Officer determines if the commercial waste collection service is capable of being offered to the premises, the frequency of the collection and the method used. Upon approval, the premises will receive a sticker, to be placed on the front of the Waste Receptacle, indicating their collection day. Only Waste Receptacles' with a sticker will be emptied.
- 5.7. Collection Services may, at the Authorised Officer's discretion, be provided outside of the Prescribed Area.
- 5.8. The following criteria will be considered in determining whether it is viable to provide such a service:
  - a. Suitability in terms of distances, roads, access and safety;
  - b. Demand for the service; and
  - c. Cost of providing the service.
- 5.9. Where a service is introduced into a new area or part of a new area, a service fee will apply to all premises within that area or part area. The service fee applies irrespective of whether or not the owner or occupier of the premise actually uses the service.
- 5.10. Unless clause 5.11 applies, waste collection services will generally only be carried out along the verges of public roads (whether in a Prescribed Area or non-Prescribed Area).
- 5.11. The Authorised Officer may, at their discretion and taking into account the associated service costs, provide waste collection services along private roads:
  - a. where safety to all persons is not compromised;
  - b. where there is minimal prospect of damage to vehicles and property;
  - c. where there is no suitable space on the public verge to place the Waste Receptacles for collection; and
  - d. where it represents a major inconvenience for the owners or occupiers of a premise to wheel their Waste Receptacles to the public verge.
- 5.12. Where waste collection services are offered along private roads, an appropriate agreement must be entered into, between the City and the owners or occupiers of the premise prior to commencement.

- 5.13. The Authorised Officer reserves the right to review the suitability of collection service(s) routes on public and private roads, along with the level of service to customers, and may amend them to suit current conditions following these reviews.
- 5.14. MGBs must be placed at least 0.5m apart, in a position which is clear of obstacles and enables safe collection.
- 5.15. In accordance with Clause 2.6 (1) and (2) of the *City of Busselton Waste Local Law 2016* the Authorised Officer may direct the owner or occupier of a premise, in writing, to place their Waste Receptacle for collection in a specific location.
- 5.16. The City is unable to assist owners or occupiers of premises to wheel their Waste Receptacles to or from the place of collection.

**6. RELATED DOCUMENTATION / LEGISLATION**

- 6.1. *City of Busselton Waste Local Law 2016*
- 6.2. *Local Government Act 1995;*
- 6.3. *Waste Avoidance and Resource Recovery Act 2007*

**7. REVIEW DETAILS**

<b>Review Frequency</b>		3 yearly		
<b>Council Adoption</b>	<b>DATE</b>	30/10/2019	<b>Resolution #</b>	C1910/212
<b>Previous Adoption</b>	<b>DATE</b>	10/05/2017	<b>Resolution #</b>	C1705/102